

Fund Raising Activity Request Form

- ◆ Fund raising must be cleared through the Athletic Director and the Activities Director before you commit yourself to a vendor.
- ◆ This form should be submitted **2 weeks in advance** of date requested.
- ◆ Reminder: Approval is on a first come first serve basis.
 Items are not to be distributed during class time.

Sponsor: _____ **Club/Organization:** _____

Fund Raising Activity: _____

Dates requested for fundraising: (Limit of 2 weeks)

Start Date: _____

End Date: _____

Vendor Information:

Company Name: _____

Item(s) to be sold: _____

Address: _____

Phone number: _____

Sponsor Signature

Date

Athletic Director Signature

Date

Activities Director Signature

Date